



EASTERN REGION COLLABORATION JOINT STATUTORY COMMITTEE

For further information on any of the
Items listed below please contact
Name : Graham Furnival
Head of Business Management
and Governance
T: 01245 291604

Essex Police Authority
3 Hoffmanns Way
CHELMSFORD
Essex
CM1 1GU

Date: 15 January 2009

Dear Member

A meeting of the **Eastern Region Collaboration Joint Statutory Committee**, which will consider the agenda set out below, will be held on **Thursday 15 January 2009 at 1 pm** at Ravenwood Hall, Rougham, Bury St Edmunds. (see link to map below).

PART I AGENDA

1. Apologies for Absence
2. Declaration of Interests
To note any declarations of interest to be made by Members in respect of items included on this agenda
3. Minutes
To approve as a correct record the minutes of the meeting of the committee held on 9 October 2008
4. Uniforms
To receive a verbal update by Chief Constable I McPherson
5. Procurement
To receive a verbal update from Chief Constable F Whiteley
6. Independent Custody Visiting Association (ICVA) – Regional Representation
To nominate a representative to the ICVA Executive Committee and agree arrangements for future meetings of ICVA Eastern Area Committee.
 - (i) ICVA Regional Representation – Paper ERC09/1 – Doug Hayton
7. Date of next meeting
The next meeting is scheduled for 1.0pm on Thursday 2 April 2009

8. Urgent Part 1 business
Such other business which in the opinion of the Chair should be considered as a matter of urgency by reason of special circumstances to be specified in the minutes.
9. Exclusion of the Press and Public: To consider whether, pursuant to Section 100A (4) of the Local Government Act 1972, the public should be excluded from the meeting for the following business on the grounds that it involves the likely disclosure of exempt information as described in Paragraphs 3, 4 and 7 of Part I to Schedule 12A of the Act and the public interest not to disclose the information outweighs the public interest in disclosing it.

PART 2 AGENDA

10. Minutes
(Exempt: Para. 3 - information relating to financial/business affairs)
To approve as a correct record the Part 2 minutes of the meeting held on 9 October 2008.
11. Eastern Region Immigration Crime Team
(Exempt: Para 7 – prevention, investigation or prosecution of crime)
To receive a report.
 - (i) Regional Immigration Crime Team – Paper ERC09/4 – DCI Dave Sargent
12. Eastern Region Preparedness for Subsidiarity Scoping Exercise, particularly around Serious and Organised Crime.
(Exempt: Para 3 – financial/business affairs and Para 7 – prevention, investigation or prosecution of crime.)
To receive a report
 - (i) Subsidiarity Scoping Exercise – Paper ERC09/2 including attachments – Andrew White
13. Disaster Victim Identification Procedures
(Exempt: Para 4 - relating to consultations or negotiations.)
To receive a report
 - (i) DVI Procedures – Paper ERC09/3 – Chief Inspector G Weston
14. Urgent Part 2 business
Such other business which in the opinion of the Chair should be considered as a matter of urgency by reason of special circumstances to be specified in the minutes.

Notes:

- (i) a lunch will be available from 12.30 pm
- (ii) a map for the venue is attached



Map - Ravenwood
Hall



EASTERN REGION COLLABORATION JOINT STATUTORY COMMITTEE

MINUTES OF THE MEETING

Date: Thursday 9 October 2008

Location: Ravenwood Hall Hotel,
Bury St Edmunds

Members Present:

Peter Conniff (Chair), Beds	(PC)	Stephen Bett (Chair), Norfolk	(SB)
Judy Broadway (V/Chair), Cambs	(JB)	Robin Chapman (V/Chair), Norfolk	(RCX)
Robert Chambers (Chair), Essex	(RC)	Gulshan Kayembe (Chair), Suffolk	(GK)
Richard Smith (V/Chair), Herts	(RS)	David Wood, (V/Chair), Suffolk	(DW)

In Attendance:

Gillian Parker (CC) Beds	(GP)	Frank Whiteley (CC), Herts	(FW)
Steph McMenamy (CE), Beds	(SM)	Heather Valentine (ACC), Herts	(HV)
Julie Spence (CC), Cambs	(JS)	Andrew White (CE), Herts	(AW)
Philip Peaston (CE), Cambs	(PP)	Ian McPherson (CC), Norfolk	(IM)
Roger Baker (CC), Essex	(RB)	Chris Harding (CE), Norfolk	(CH)
Andy Bliss (DCC), Essex	(AB)	Les Parrett (SPOC), Norfolk	(LP)
Robin Paddock (D/CE), Essex	(RP)	Simon Ash (CC), Suffolk	(SA)
Adam Hunt, Force Solicitor, Essex	(AH)	Chris Jackson (CE), Suffolk	(CJ)
Janet Molloy, Head of CTIU, Essex	(JM)	Dave McDonnell (SPOC), Suffolk	(DM)
Dave Sargent, RCT (DS)		Nicola Breen, RCT	(NB)

Apologies:

Keith Walters (Chair), Cambs		Doug Hayton (CE), Essex
Stuart Nagler (Chair), Herts		Oscar Ramudo, Home Office
Gary Copson, HMIC		

<u>Item</u>		<u>Action</u>
1.	<p><u>Election of Chair</u></p> <p>The Chief Executive (Suffolk) took the chair for the first item and invited nominations. Robert Chambers was proposed and seconded</p> <p>Resolved: that Robert Chambers be appointed as Chairman.</p>	
2.	<p><u>Election of Vice Chair</u></p> <p>Robert Chambers took the chair and invited nominations. Peter Conniff was proposed and seconded.</p> <p>Resolved: that Peter Conniff be appointed as Vice Chairman.</p>	
3.	<p><u>Declarations of Interest</u></p> <p>No items</p>	
4.	<p><u>Administration of the Joint Statutory Committee</u></p> <p>AW wished to clarify the legal position of the JSC entering into any contracts and suggested that the Chief Executives discuss this issue and report back at the next JSC.</p> <p>The terms of reference and standing orders were agreed by the committee.</p> <p>The committee noted that the Clerk to the JSC would be the Chief Executive from Essex Police Authority as the Chairman of Essex Police Authority had been appointed Chairman of the JSC as per the standing orders. Furthermore the admin function to the JSC would be transferred from the Regional Collaboration Team to the Clerk of the JSC.</p>	CE's
5.	<p><u>Arrangements for next meeting</u></p> <p>Resolved: that the next meeting be held on 15 January 2009 at Ravenwood Hotel, Bury St Edmunds.</p>	
6.	<p><u>Any other business to be considered by the Chair</u></p> <p>There was none.</p>	
7.	<p><u>Exclusion of the Press and Public:</u></p> <p>Resolved: that, pursuant to Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following business on the grounds that it involves the likely disclosure of exempt information as described in Paragraphs 1, 3, 4 and 7 of Part I to Schedule 12A of the Act and the public interest not to disclose the information outweighs the public interest in disclosing it.</p>	

8.	<p><u>Minutes</u></p> <p>Resolved: that the Minutes of the Six Counties Group meeting held on the 2 July 2008 be agreed as an accurate record.</p>	
9.	<p><u>Uniforms</u></p> <p>The Chairman had hosted a meeting of the Chairs of the Police Authorities on 29 September to discuss closer collaboration. One of the items discussed was the purchasing of police uniforms and a desire to agree a common uniform across the six forces. This was an area that was seen to be achievable in a short amount of time.</p> <p>FW confirmed the Six Chiefs had discussed this and agreed that the region should look towards standardisation. IM had agreed to be the lead for this. He added that other opportunities in procurement should be identified that can be taken forward.</p> <p>Resolved: that progress on uniforms and other procurement opportunities be reported to the next meeting of the committee.</p>	IM, FW
10.	<p><u>Counter Terrorism</u></p> <p>The Committee considered a highly confidential report submitted by AB and shredded after the meeting.</p> <p>The underwriting of financial risks arising out of CTU were considered and there was support in principle to do so. It was agreed that more formal arrangements between the authorities for this purpose were required.</p> <p>Resolved: that</p> <ul style="list-style-type: none"> (i) the committee receive a progress report every six months (ii) the Force Solicitor (Essex) together with Chief Executives consider drawing up a more formal agreement or protocol regarding the CTU. 	AH/CEs
11.	<p><u>Protective Services Update</u></p> <p>A report about the standard of protective services in the six forces was considered.</p> <p>Resolved: that</p> <ul style="list-style-type: none"> (i) the committee support the recommendations set out in the report (ii) the position regarding serious and organised crime be noted (iii) the progress thus far made as set out in the report be noted. 	
12.	<p><u>Project Updates</u></p> <p>The Joint Committee considered reports in relation to ICT, air operations, scientific services and fleet management.</p>	

	<p>Resolved: that</p> <ul style="list-style-type: none"> (i) the reports in relation to ICT and scientific services be noted (ii) on fleet management a further report be presented to the next committee meeting following a reassessment of the potential for savings (iii) in relation to air operations, the decision not to pursue a consortium be noted.
<p>13.</p>	<p><u>Eastern Region Budget Analysis</u></p> <p>Essex undertook a piece of work to compare budgets across the region to see if there were savings to be made that could be reinvested back into front line policing. The initial work had been completed and handed back to the finance heads for further development. There will be a further report at the next meeting.</p> <p>Resolved: that the report be noted.</p>
<p>14.</p>	<p><u>Regional Collaboration Team (RCT) Lead Report</u></p> <p>An oral report by the Chief Constable of Hertfordshire was presented which examined the future structure of the RCT.</p> <p>Resolved: that the proposals be agreed.</p>
<p>15.</p> <p>15 i</p> <p>15 ii</p>	<p><u>Regional Collaboration Team Update</u></p> <p>RCT Support to the region.</p> <p>FW stated that there were some additions to the 'Collaboration Stock Take Matrix' spreadsheet and an amended version would be distributed.</p> <p>DS confirmed that this would be updated regularly and that it would act as a single library with any MoU's or Section 23's embedded that would be open and available to all.</p> <p>FW added that this matrix shows that there is a lot of collaboration going on in the region.</p> <p>Resolved: that the report be noted.</p> <p>RCT Budget</p> <p>Resolved: that the revised budget be agreed.</p> <p><u>Post meeting note:</u> The budget will need to be revised to take into account the new Go-East Police Liaison/RCT line manager role.</p>

EASTERN REGION COLLABORATION JOINT STATUTORY COMMITTEE

AGENDA ITEM NO: 7(i) – ERC 09/1

MEETING DATE: 15 JANUARY 2009

TITLE: INDEPENDENT CUSTODY VISITING ASSOCIATION – REGIONAL REPRESENTATION

REPORT TO: JOINT STATUTORY COMMITTEE

DATE OF REPORT: 15 JANUARY 2009

AUTHORSHIP: Doug Hayton, Chief Executive, Essex Police Authority on behalf of the six Chief Executives in Eastern region

EXECUTIVE SUMMARY:

The Independent Custody Visiting Association (ICVA) has received unanimous support to change its constitution in respect of regional representation on its Executive Committee. Regional Areas have been redefined by the Association of Police Authorities and the Eastern Area will now include the six police authorities of the Eastern Region.

It is proposed that the process for selecting the regional representative be undertaken by the Joint Statutory Committee (JSC). It is also proposed that the JSC determine the arrangements and composition of ICVA regional meetings.

RECOMMENDATIONS:

Recommendation 1

That the Eastern Area representative on the ICVA Executive Committee be approved

Recommendation 2

That the arrangements, composition and financial implications of ICVA Eastern Area meetings be agreed

Originators: Doug Hayton, Chief Executive, Essex Police Authority
Graham Furnival, Head of Business Management and Governance, Essex Police Authority

Date: 31 December 2008

Telephone No: 01245 291613 / 01245 291604

E-mail: doug.hayton@essex.pnn.police.uk / graham.furnival@essex.pnn.police.uk

BACKGROUND PAPERS:

The outcome of the ICVA ballot held on 6 December 2008 was unanimous support for changes to their constitution in respect of regional representation from the areas identified by the Association of Police Authorities.

ADDITIONAL PAPERS:

None.

1 INTRODUCTION

- 1.1 The six Police Authorities of the Eastern Region were previously divided into two Areas for the purpose of the Independent Custody Visiting Association (ICVA) and each Area had a representative on the ICVA Executive Committee elected by the respective Area committee.
- 1.2 Following discussion between the Association of Police Authorities (APA), the Home Office and ICVA, it was agreed that the composition of the ICVA Executive Committee should change to one representative from each of the new regional areas as defined by the APA. This effectively brought our two separate Areas; one comprising Cambs/Norfolk/Suffolk and the other Beds/Herts/Essex/Thames Valley, into a single Eastern Area consistent with the Police Authority's forming the Eastern Region. *(Thames Valley Police Authority would no longer be included and is now part of the ICVA South East Area).*
- 1.3 These proposals required an amendment to the ICVA Constitution and following a national ballot it was agreed unanimously on 6 December 2008 at the ICVA AGM that the changes would be made to the ICVA Executive Committee and its Regional Areas.
- 1.4 The Eastern Area of ICVA will now comprise the six Eastern Region Police Authorities and it will have a single representative on the ICVA Executive Committee. The representative will hold office for a year but may be reappointed.
- 1.5 The previous membership of the two ICVA Areas within the eastern region differed. One Area included Members of the Police Authority whilst the other did not. The other Area included Independent Custody Visitors (but not Members), who were usually the scheme coordinators from their respective Authorities. Both Areas included the ICV local scheme administrators.
- 1.6 There are advantages in including representation at Eastern Area level from all three groups. Clearly police authority Members have ownership of their local scheme and ICV's are able to discuss practical and working arrangements. Scheme administrators have a foot in both camps and an overview of whole scheme.
- 1.7 It is proposed that the Joint Statutory Committee should determine the arrangements for future meetings of the new ICVA Eastern Area Committee and the composition of the committee. These recommendations would then form the basis of Terms of Reference for the new committee. It is proposed that the representative on the ICVA Executive Committee would also chair the ICVA Eastern Area Committee and the respective police authority would provide the secretarial support for the Area meetings.

2. FINANCIAL IMPLICATIONS

- 2.1 There are financial implications associated with the appointment of an Eastern Area representative to the ICVA Executive Committee and in respect of the ICVA Eastern Area committee meetings.
- 2.2 It is proposed that any expenses incurred by the representative on the ICVA Executive Committee in connection with that role be paid by the police authority providing the representative.
- 2.3 It is proposed that expenses in connection with refreshments at a meeting of the ICVA Eastern Area Committee be paid by the Police Authority hosting that meeting.
- 2.4 It is proposed that travelling expenses incurred by attendees to an ICVA Eastern Area meeting be paid by their individual police authority.

3 RECOMMENDATIONS

Recommendation 1

That the ICVA Eastern Area representative on the ICVA Executive Committee be approved

Recommendation 2

That the arrangements, composition and financial implications of ICVA Eastern Area meetings be agreed.